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Approved For Release 2000/08/16 : CIA-RDP81-00755R000200140171-9

MEMORANDUM FOR: DIRECTOR OF TRAINING, CIA

VIA: Security Officer, CIA
Comptroller, CIA

SUBJECT: Request for Authorization of Funds for Non-CIA Training

25X1A

REFERENCE: CIA Regulation [redacted]

authorization / Sanz

It is requested that funds be authorized for special schooling as outlined below. This training will enable the individual to better meet the requirements of his projected assignment and will therefore benefit the Agency.

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Name or Pseudonym: [redacted]		Status of Employee: Staff Employee		
Amount to be authorized: \$105.00		Subject to be studied: German		
School or Tutor: Sanz School of Languages				
Location or Place of training Washington, D. C.		Length of course: 3 months		Hours per week: four
Reason existing facilities cannot be used: No existing evening facilities and Sanz course specifically fits need.				
Responsible Div. or Branch Officer: Chief, EE [redacted]		Extension: 469	Bldg: K	Room No. 2108A
				Initials E.P.S.

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[redacted]

Chief, Personnel and Training Division
Administration and Logistics Staff/OPC

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APPROVED:

DATE:

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No security objections, provided cover is maintained.

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